

SAINT LUCAS UNITED CHURCH OF CHRIST
SPECIAL COUNCIL MEETING
September 6, 2022

MEMBERS PRESENT: Joy Dressel, Carol Stelmach, Donovan Larson, Kathy Herron, Jenny Bell, Ken Hamilton, Paul Simon, Juanita Wagner, (Marsha Fey for Executive Session)

STAFF PRESENT: Vicki Hampton, Carole Barner

Joy called the meeting to order and thanked everyone for joining this special meeting.

Vicki opened the meeting with prayer.

NEW BUSINESS

Voting to Authorize Jeff Wagener as Designated Signer

Joy said that the Bylaws say that the "President is also empowered with the Recording Secretary, or their designated representative, to sign all official documents, contracts, loans, and deeds in the name of the Congregation." We do not have a specific list saying what would be appropriate for the church administrator to sign but we could vote to authorize him as a designated signer and then ask him to create a list of things that were appropriate for him to sign. Examples: servicing and inspecting the elevator, new contract for the copier that would be less expensive than the current contract.

Carol moved and Ken seconded that the church administrator be given authorization to sign certain documents.

Discussion:

- Council presidents change. Having the church administrator authorized to sign would give increased continuity
- Are we opening the door too wide?
- This is a good idea, but we have a precedent. We told Building and Grounds that they cannot sign contracts more than \$2500.00.
- To the list that the church administrator creates, add a dollar limit and a duration limit.
- The list could be modified as needed.
- Overall purchasing policy would have to be created (example: trash removal).
- Previous administrator signed contracts that a normal administrator would.
- Technically Building and Grounds would be responsible for the contracts that refer to the building.
- Is this in the church administrator's job description?

It was decided that the motion would be tabled until Jeff creates a list.

First and second motions were removed. Motion was tabled.

Worker's Compensation Policy

Vicki had asked Jeff to look at ways we could cut part of the costs of operation. Result was that if we change from current policy that we have now directly between Saint Lucas and Hartford and we go to having Paychex handle our worker's compensation, they would take care of the payments and deal with the audit that happens at the end of every year. And it would cost half the cost.

Discussion:

- Research was done on complaint comparisons but not on Best rating.
- Jenny said that with Paychex doing our worker's comp, employees belong to a group with Paychex. It would take three years to get an experienced mod again. But, because it is a small group, Jenny said that she would move to Paychex at this time.
- Preschool is covered under Church's Worker's Comp.
- Jenny said that she has worked with Markel, but not on Worker's Comp. She said they have an A Rating.

Carol moved that we change our worker's comp to Markel that is administered by Paychex. Donovan seconded the motion. Motion carried.

Categories are listed separately and will be listed as such on the invoice.

What will have to be done is to breakdown the payroll between school, professional employees and clerical.

EXECUTIVE SESSION

Respectfully submitted,

Kathy Herron, Secretary