

WE ARE THE CHURCH

ST. LUCAS UCC

*Transforming lives
as the hands and feet of Christ*

***St. Lucas
United Church of Christ***

SEMI-ANNUAL REPORT

2020

St. Lucas UCC Semi-Annual Congregational Meeting
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**ST LUCAS UNITED CHURCH OF CHRIST
ANNUAL MEETING
NOVEMBER 10, 2019**

Church Council President Randy Jurgensen called the Annual Meeting of St. Lucas United Church of Christ to order at 10:39 AM.

Pastor Anna Sharpe led us in the opening prayer.

Randy Jurgensen informed the congregation that the meeting was being recorded.

Randy Jurgensen introduced Pastor Anna Sharpe, Pastor Kelly Archer and the members of the Church Council.

Bill Brinkhorst and Bob Brockhaus were introduced as co-parliamentarians.

Approval of minutes of Semi-Annual Meeting, May 22, 2019:

Randy Jurgensen called for approval of the minutes of the semi-annual meeting held on May 22, 2019. Chip Bieber asked to have his statement changed to more accurately reflect what he had said in that meeting.

The amended statement will read: Chip Bieber stated that he emphatically believes there were no outside sources encouraging people to leave the UCC. (Meaning that all involved were members of St. Lucas). He further stated he believed that the letter from the Church Council, saying there were outside sources, is in error.

There were no further corrections. Dave Johnston made a motion to approve the minutes as amended. The motion was seconded by Barb Smith and passed unanimously.

Senior Pastor's Report:

Pastor Anna Sharpe invited everyone to read her letter to the congregation. She stated she felt very welcome here. She acknowledged that we do have some problems, but she also pointed out some of our strengths.

Church Council President's Report:

Randy Jurgensen stated that we are a stronger, vibrant church when we work together, put down our personal ideas and work toward a common goal. He cited Palm Sunday as a prime example of how everyone worked together and we had a memorable Palm Sunday service.

The Search Committee has identified a candidate to be an Intentional Interim. The Temporary Personnel Committee will now work on the personnel issues.

Election Information:

Gregg Heutel requested that the election of the open Council seats and the open Perpetual Endowment Trust seat for 2020 use a secret paper ballot vote by the members of St. Lucas United Church of Christ attending the November 10, 2019 Annual Meeting. The ballot will consist of those members that were nominated and subsequently agreed to serve on Church Council or the Perpetual Endowment Trust if selected. The ballots will be distributed, collected, and counted by members of the Church Council.

Jackie Zeitinger asked how it would be determined who serves for how many years. Gregg stated that the Church Council would determine terms.

Several candidates have agreed to fill openings on the following Committees/ Boards; Cemetery Board - Dave Gildehaus (one open position); Pre-School Board - Karen Eckert (one open position); Lay Delegates - Paul Simons, Linda Simons, Bill Brinkhorst.

Randy Jurgensen asked that the slate be approved as nominated. The slate was approved with no abstentions.

Financial Report:

The financial report was presented by Don Lang, Financial Secretary. In the interest of transparency, a town hall meeting was held November 1, 2019 to answer questions about the budget.

The Cool, Safe and Dry campaign is progressing as planned. The first 3 phases are 100% funded. The 4th phase is 82% funded. Don Lang commended the Building and Grounds Committee for all their hard work to accomplish the completion of phase one and 99% completion of phase 2. They are currently obtaining bids for phase 3. He stated that the All Hands On Deck has been successful with 38 people participating.

Don Lang shared slides explaining how the budget was determined, as well as some factors that contributed to the current negative balance. He suggested that some programs aimed at retaining members be developed, such as programs for young people, Cherub Choir, Easter Egg Hunts.

Work on the 2020 budget began in June and was revised nine times. Several factors entered into these revisions, such as the retirement of the Senior Minister, resignation of the Associate Minister, budget cuts, and personnel cuts. A balanced budget of \$1,015,516 was presented.

Bill Linnenbringer made a motion that the budget be accepted as proposed. The motion was seconded by Dave Johnston and the floor was opened for discussion.

Jim Bundy asked if there were going to be budget cuts for the Music Department.

Bill Biedenstein felt it important that the budget be amended to reinstate the position of an audio visual person in the 2020 budget. He stated that shut-ins that he has visited are missing the sermons he had been bringing with him on his visits. Linda Simons expressed her agreement.

Jackie Zeitinger suggested we get youth volunteers to handle the AV portion of our services. Bill Brinkhorst stated it is very important to be able to hear the pastors during the sermon. A volunteer would need to be knowledgeable about AV equipment and technology. Adam Rustige feels that the decision to eliminate the AV position was done without a plan in place, other than the use of volunteers. If a new person comes into the church the AV program may be the only interaction they have with our church. Linda Simons suggested that since the office manager had left, some of her salary could finance a new AV person. Pat Stephens said she agreed with the previous speakers, that an AV person is necessary to improve how we are perceived by others.

Rev. Carol Keller stated that the AV position is not just a Sunday morning position.

Bob Beck asked if the AV coordinator position was still in the 2020 budget (it is not). Marty Schmidt stated that the youth might be more inclined to volunteer if they were paid for it. Paul Litzinger stated that the items that were decreased the most were the items that were most useful

to grow the congregation.

Skip Solomon said that Pam was a business manager and her job was more than just a bookkeeper.

Parliamentarian Bill Brinkhorst reminded the congregation that a motion is still on the table to approve the budget and must be voted on before other items can be discussed. Randy Jurgensen then called for a vote on the motion to approve the 2020 budget amended to include the salary of an audio visual person. The budget was approved as amended.

Don Lang reported to the congregation on the gift from the estate of Lorine Nolan, \$614,235.75, for which we are very grateful and appreciative. Thank you Lorine!

Because an outside audit has not been done for 17 years, a motion was made by Barb Smith that a full outside audit be conducted for St. Lucas United Church of Christ. Barb O'Brien seconded the motion.

Don Lang reported that the Stewardship Committee had already decided on having an audit.

Paul Litzsinger stated that a full audit was not necessary. Bill Cotner felt the undertone conversations about the previous Business Manager unnecessary.

Trina Cotner called for the closing of the discussion on having an outside audit. The vote was too close to call. Discussion continued.

Barb O'Brien stated it was time for an audit, just a good accounting practice. Rev. Carol Keller questioned if we vote down an audit, will Stewardship Committee be able to proceed? Bob Mayer asked if the projections for 2020 were based on the current size of the congregation? Don Lang responded that although attendance is down, more people are stepping up to help the church.

Gerry Zeller questioned if the budget can be amended? Don Lang responded that the Church Council can approve changes to the approved budget up to 10 percent. Marty Schmidt suggested it is never unwise to have another set of eyes review financial dealings.

Duane Keller, wanted to make a motion not to have an outside audit, but there was another motion still on the table.

A vote was taken to determine if there should be no more discussion on the audit motion. The vote passed.

A vote on the motion made by Barb Smith and seconded by Barb O'Brien to have an outside company conduct a full audit was held. The vote was 82 YES votes, 52 NO votes, and 9 ABSTENTIONS. The motion passed.

Cemetery Board Report:

Ken Fey reported for the Cemetery Board that the cemetery is doing well.

Preschool Report:

Stan Bertram reported that the preschool is thriving. The number of students has increased this

year. This past year the preschool has made contributions to St. Lucas for the Cool, Safe, and Dry campaign, the General Fund and has also pledged monies to the church to help with the water damage in some of the classrooms. He thanked Lynda Klosterman and the Staff of the Preschool for their service. Bill Linnenbringer made a motion to accept the preschool report as presented. Dave Johnston seconded the motion and it passed.

Membership and Evangelism:

Pat Stephens shared that the committee has developed a questionnaire that will be used as all members are called to find out how they are engaged in the church, and if there are ways to get them more involved. She also thanked Jackie Zeiting for her help in getting information on young members who have likely moved out of their parent's home. Any church member who is interested, is welcome to help in reaching out to people.

President Jurgensen announced the results of the vote for new Council members and Perpetual Endowment Trust member:

New Council Members:

Joy Dressel
Ken Hamilton
Dave Johnston
Al Lichtenstein
Joanne Scheidt
Lisa Slyman
Skip Solomon
Carol Stelmach

Perpetual Endowment:

Noel Knobloch

Discussion:

Mary Kay Bohn reminded us of Pastor Hale Schroer's Benediction:

"Friends,
Life is short and we haven't much time,
so be quick to be kind,
fast to forgive,
and swift to love,
knowing that the grace of our Lord Jesus Christ,
the love of God,
and the communion of the Holy Spirit,
goes with each of us in our respective ministries this week. Amen."

Bill Linnenbringer discussed why he voted against the audit. Mark Stockhausen asked for the name of the financial fund, because he was concerned that the investments are losing money. Don Lang stated there was more than one fund and they were doing well. The money was lacking because of decreased giving.

Duane Keller suggested if we want to make the church stable, we should keep Anna as our pastor.

After discussion, Pat Stephens made a motion that the Church and Ministry Committee be reinstated with appropriate term limits. Barb O'Brien seconded the motion.

Skip Solomon felt this was a governance issue and the Church Council determines governance issues.

The motion presented to re-engage the Church and Ministry Committee was approved.

Linda Simons felt that Pastor Anna is wonderful, but she is not trained in intentional interim ministry. She feels we need a trained intentional interim. Tony Slyman stated we have had lots of interims. Pastor Anna has a good heart and a good message, and she and Kelly work well together.

Marty Schmidt stated that no pastor in his right mind would accept a position in this church right now before an intentional interim has been in place for a while.

Barb Smith felt the extra training is necessary.

Bill Biedenstein suggested that we let the Search Committee do the work they are supposed to do.

Cynthia stated that the Search Committee contacted Pastor Anna for an interview and she declined.

A motion was made by Dave Johnston to close the annual meeting of St. Lucas United Church of Christ. Linda Simons second the motion and the motion passed. The meeting adjourned at 12:40 pm.

As is St. Lucas United Church of Christ tradition, we joined in praying the Lord's Prayer.

Respectfully submitted by

Barb Beck and Pat Stephens

St. Lucas United Church Of Christ
Semi-Annual Report Document
William M. Smutz – Interim Senior Minister

As I sit down to write this report, I have been your interim pastor for just about four months, and the church – along with most of our society – has been closed due to Covid-19 restrictions for well over half of this time! It is a gross understatement to say that this was not the beginning with the friends and members of St. Lucas that I had imagined. Nevertheless, these very different days are our “normal” right now, and we are blessed to be able to roll and adapt and learn new things because of them.

I am grateful for the nimble response of the St. Lucas staff and worship production volunteers, as we have needed to move from in-person worship and interaction to doing all these things virtually. No, it is definitely not the same as our being together – doesn’t even come close – but what a godsend to have the technology we do that allows us to keep connected spiritually when we can’t do so physically!

I am also grateful to all within the congregation who have checked in on each other, and used social media to share their creativity, and are working on ways to help us better care for one another going forward. While it is so tempting to respond to these strange days with frustration and anger, I appreciate that so many of us are choosing instead to imagine new and exciting ways for us to be disciples of Jesus together.

The primary concern that has arisen for me in my brief time with you relates to the conflict that has torn at the fabric of the congregation in recent years. It appears to still be bubbling just below the surface of our communal demeanor. I see the conflict manifest in sharp questions, back-handing comments, and narratives of St. Lucas life that are cast in good-versus-evil terms. As you all know, these kinds of interactions are not helpful, and do not help us discover a middle-way or new way of moving together into God’s future.

I am heartened by the reality that people at St. Lucas truly like each other, even when coming at things from drastically different perspectives. These deep relationships, often built on long history and shared missional service in Jesus’ name, gives me great hope for the faithful well-being of St. Lucas.

Respectfully Submitted,

William M. Smutz
Interim Senior Minister

CHURCH COUNCIL PRESIDENT'S REPORT

A Tough Start

I took office on January 6, 2020 only to be "invited" by Dr. Daniel, our MMSC Conference President, to come to her office that afternoon. When I thought about the call, I decided to ask Debbie Ball our Vice-President, to come along. I suspected it might be the perfunctory welcome from Dr. Daniel since I was the new Council President. I was shocked when only the first 10 minutes of our meeting was devoted to that.

Dr. Daniel then told us that a complaint against Rev. Kelly Archer had been made in November 2019. They had decided to hold it until after the holidays. Debbie and I were told the complaint was not of a sexual or financial nature, and had been made by someone outside of St. Lucas. We were told that the Conference, or as I learned later, the Association Committee on Ministry, would be reviewing it and deciding if it warranted further action. We would eventually be advised of the results. NO SPECIFIC INFORMATION OR DETAILS WERE GIVEN TO US.

By now you have all received a letter, written by the COM:oversight office, giving you the results of their review.

I recognize, as does the Council, that the letter has raised only legitimate questions and gives no "real information". I personally feel that sending this was an injustice to Rev. Archer.

By the rules of the NDA I signed, I am only allowed to discuss the process of the review by the COM. I am going to call on my longtime experience doing numerous investigations, to prepare my own analysis of the process and its results. Since this will be MY analysis, done for ME, it will not be a public document. However, anyone who might like to read my analysis will be welcome to a copy. This will NOT be completed immediately. I have many other issues to deal with.

Most of you know that I believe Rev. Archer is the best thing that has happened to St. Lucas in many years and she has my unwavering support.

THE REST OF THE YEAR.....

COVID-19

You are painfully aware of the trials and tribulations of your Church because of Covid-19. What a pressure filled 6 months it has been.

I have spent much time working with our Interim Senior Pastor Rev. Smutz. One of the major tasks we have been working with has been the Virus Task Team. We made the

team representative of the needs of the organization. I have been the co-chair, Rev. Smutz co-chair, Rev. Archer the Religious needs, Linda Klosterman the pre-school, Debbie Ball the council, Gregg Heutel the financial world, Skip Salomon Building and Grounds and Dr. Marty Schmidt the Medical world.

This team has met weekly since the beginning and have been providing the best advice, counsel, and guidance possible. So far, we are not aware of many St. Lucas congregants having contracted Covid-19 and NONE have been attributed to Church related activities.

FINANCES

Unfortunately, even when we are closed, the basic bills keep coming in. I WANT TO GIVE A GREAT BIG THANK YOU to all of you for your faithful giving that is helping keep our heads above water.

MID-YEAR CONGREGATIONAL MEETING

With great optimistic daydreaming we set May 31 as the day we would have our mid-year meeting. The Constitution and By-laws require we have one in May. Once again Covid-19 laid waste to the best intended plans. One part of all Congregational meetings has traditionally been a report. Even with no meeting, I felt we should produce a report. Here it is!

“THE REST OF THE STORY”

There has been lots more going on, committees accomplish their missions, needed building repairs, personnel issues and so on. But enough is enough.

Regards to all. I hope to “see” you in person soon. Please Stay Safe. And remember “In God We Trust”!

Dave Johnston, President, 2020 Church Council

REPORT FROM THE FINANCIAL SECRETARY
2020 SEMI-ANNUAL MEETING

A summary of the annual financial results of the General Fund for the church for the years ended 2019, 2018 and 2017 appears in the table below:

	<u>2019</u>	<u>2018</u>	<u>2017</u>
General Fund Cash *	\$ 275,687	\$ 276,862	\$ 345,765
Revenues *	\$ 968,813	\$ 960,862	\$ 1,149,494
Expenses	\$ 964,658	\$ 1,026,423	\$ 1,129,612
Excess(Deficit)	\$ 4,155	\$ (65,561)	\$ 19,882

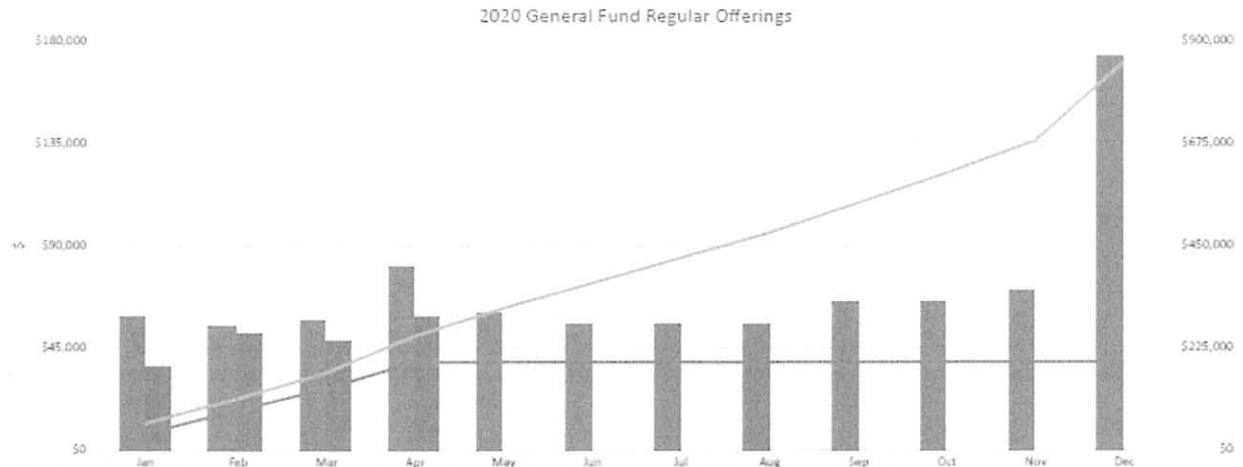
*The 2019 General Fund Cash and Revenues figures above do not reflect the \$614,000 received from the Lorine Nolan estate.

* The 2017 Revenues figure above does not reflect the \$321,000 received from the Ann Goddard estate.

- 1) In 2019, the "All Hands on Deck" Campaign boosted giving in the 2nd half of the year, as regular offering was well behind budget in the first half of the year.
- 2) In November and December 2019, we did not experience the normal boost or increase in offering during the Advent season. As will be presented below, this reduced level of giving carried over into the 2020 offering received by the church.
- 3) 2019 expenses benefited from the retirement of Pastor Keith, with clergy salaries lower than the budget by approximately \$100,000 and prior year approximately, \$64,000.00.

2020 Update

Through year-to-date April 2020, regular offering is well behind the budget as noted in the chart below:



Blue bars represent the budgeted offering, and red bars represent the actual offering.

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
Regular Offering - Budget	\$ 59,455	\$ 54,455	\$ 56,955	\$ 80,955
Regular Offering - Actual	\$ 36,284	\$ 51,856	\$ 48,054	\$ 58,302
Monthly Excess (Deficit)	\$ (23,171)	\$ (2,599)	\$ (8,901)	\$ (22,653)
Regular Offering - Budget Cum	\$ 59,455	\$ 113,910	\$ 170,865	\$ 251,820
Regular Offering - Actual Cum	\$ 36,284	\$ 88,140	\$ 136,194	\$ 194,496
Cumulative Excess (Deficit)	\$ (23,171)	\$ (25,770)	\$ (34,671)	\$ (57,324)

For the first four months of 2020, actual regular offering is \$57,324 behind the budgeted regular offering.

Status of 2020 Financial Statements

As previously communicated, while the 2019 financial statements were completed in April 2020, we are still behind in getting up-to-date with the monthly 2020 financial statements. In May, the church engaged an accounting service, Supporting Solutions, to assist with completing the 2020 monthly financial statements. Expectations are to be able to review financial statements from January – April 2020 at the Finance Committee meeting in June. Once approved by the Finance Committee and Church Council, an update will be provided to the congregation.

PPP Loan

The church and preschool applied for and received a loan under the Paycheck Protection Program (“PPP”) of \$144,500. The PPP is a low interest loan program designed to provide a direct incentive for businesses (or churches) to keep their workers on the payroll. The loans will be forgiven at some future date if the employees are retained and the funds are used for payroll. St. Lucas Church Council and preschool made the decision to continue to pay our staff and employees during the “shelter-in-home” order. The PPP loan will help cover some of the church’s and pre-school’s payroll expenses during the time our church and preschool are closed due to the COVID-19 pandemic.

I would like to thank the current members of the Finance Committee for their dedication to keeping St. Lucas in a financially sound position.

Current Members:

Noel Knobloch

Don Lang

Al Lichtenstein

Bill Linnenbringer

Carol Stelmach

I would also like to thank Debbie Heagle and Barb Coughlin for their efforts and assistance in various financial capacities over the past several months.

As can be seen in the offering charts above, the COVID-19 pandemic has negatively affected the financial giving at St. Lucas church in 2020. Thank you again to those members who continue to generously send in their weekly offering either electronically or through the mail. While the church is physically closed, many of our expenses remain and need to be paid. Your continued giving to our church ensures that we can maintain St. Lucas's support to our staff, community and mission.

Since we are not physically meeting, if any members have questions on any financial topics concerning the church, please do not hesitate to contact me at greggheutel@gmail.com or 314-341-3912. I am looking forward to seeing everyone's masked face at church in the near future. In the meantime, stay safe and healthy.

Gregg Heutel

Financial Secretary

Report from the Cool, Safe and Dry Committee As of Dec 31, 2019 v1

Here is the latest on the capital campaign. All numbers are as of Dec 31st, 2019 ...

- We have received \$739,720 in donations, against a goal for all five phases of projects of \$855,000.
- We have fully funded the first phase projects of Sanctuary HVAC and Social Hall Chiller, as well as, fully funding the security system for the church and the preschool. All three projects have been completed and are in use. Thank you Building and Grounds Committee.
- The second phase project, the back-parking lot, is fully funded (\$250,000) and Building and Grounds complete that phase last year. It looks great. Can't wait to get back to church and we can all use it again. Thank you Building and Grounds.
- The third phase project, the education building HVAC, is also 100% funded at \$78,000 and Buildings and Grounds is working on soliciting bids for the effort.
- The fourth phase project, the social hall ceiling and floor, are currently 93% funded (\$46,720) and Buildings and Grounds has already installed energy efficient LED lights which will save us money on electricity and light bulb replacement. Thank you again Building and Grounds.
- As you may recall, we received an original loan from the Rott Foundation for \$100,000, which we have been slowly paying back and is not included in the above donation numbers. We have \$76,720 remaining as of Dec 31, 2019 on the loan.

Thank you to all who have given so generously. We're doing great! Many thanks to the Building and Grounds Committee for their hard work on bringing year one and two projects - the sanctuary HVAC, the social hall chiller and the church security - to completion and providing us a new parking lot. Also, I would like to thank the Cool, Safe, and Dry Committee for all of their hard work on finding the funds for these worthwhile projects.

Bill Cotner	Joan Gildehaus
Mary James	Noel Knobloch
Bill Linnenbringer	Karl Scheidt
Carol Stelmach	

Thank you team....

Respectfully Submitted,

Dr. Donald Lang, D.Sc.

Membership & Evangelism Committee
St. Lucas UCC
Semi-Annual Report
May 22, 2020

“for I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me” Matthew 25:35

Greetings St. Lucas UCC family! We hope this finds you and your families safe and well. We miss seeing all of you and look forward to the day we can all be physically together again.

Our committee has been busy in the last year, focused on welcoming new people and engaging all members.

We welcomed 28 new members in 2019, including 8 confirmands. We’re now engaged in welcoming a number of people who routinely visit and expect several of those to join our faith community once we can all be present together in worship again. We’re looking forward to welcoming 17 young people in the 2020 confirmation class into full membership in St. Lucas UCC at their Rite of Confirmation later this year.

On an ongoing basis we identify and track all visitors and welcome them wherever we see them and with intentional outreach.

Once each quarter we offer a New Member Information Session to those who are nearing a commitment to join. We gather to share information on St. Lucas UCC life and programming and about the United Church of Christ, its life and polity. This session helps new members confirm their commitment and get started in engaging in the life of St. Lucas UCC, if they are not already doing so.

We’re now working to develop a new Visitor Orientation session to be offered on some Sunday mornings between worship services. This is intended for people who are just beginning to explore St. Lucas UCC and to help them identify whether this might be their new church home. Special thanks go to Paul and Linda Simons for helping us pilot this new program.

We’re developing and we have piloted a Member Engagement Initiative which is being designed to seek ways to track church participation so that no one falls through the crack and to draw new people into the life of St. Lucas UCC. Our intent is to discover and utilize people’s gifts and interest for ministry, mission, and leadership. A secondary outcome will be improvement in the accuracy of our membership roster. This initiative includes a rich conversation with each member or member family regarding their engagement in the life of St. Lucas UCC. We’ll need help with this initiative when we’re ready to scale it up from the pilot work now ongoing. If you would enjoy talking with other members to help with this, please let one of us know. We’ll provide you with a template for these conversations and ask you to provide information back from each conversation in a prescribed format.

We're actively engaged in staying connected with our newest members on an on-going basis. We work to continue to welcome and help these people find small groups and programming to engage in to enhance their experience with us, if they choose.

We're in the early stages of initiating a new pictorial directory. We anticipate this directory will be a living directory and electronically based. We'll have the ability to update it with new pictures and contact information at any time and we'll all have electronic access to it. We'll also have the ability to provide printed copies for those who will want it in that form.

We initiated a "Checking In" effort while we've all been staying at home during the coronavirus pandemic. With the help of a group of additional volunteers, we attempted to call every member or member family just to check in with them, to see how they are doing, and to let them know their church family cares about them. We offered homemade face masks to anyone who needed one. We also identified some who needed to be added to the church email distribution so that they will receive church communications, including links to the recorded worship materials. We identified some who don't have electronic access and we arranged for written transcripts of our pastors' weekly sermons to be mailed to them. We also identified some invalid phone numbers and we are following up to update contact information with those people. It seems that in some cases members have eliminated their home phone in lieu of using cell phones and our church records need to be updated. Please check the contact information we have for you in the 2020 church directory. If it's incorrect, please contact the church office to correct that information. We're sending follow-up letters to all those we found with an invalid phone number. Thank you to the additional volunteers who are helping with this "Checking In" initiative.

We are a large church and we all engage in its life in different ways. Life changed quickly for all of us with our response to the pandemic. We've found new ways to worship virtually and we've been meeting in new ways using Zoom and staying more connected by phone and text. We know that our virtual worship has attracted many new people who have at least "visited" with us electronically. This opens new exciting opportunities for us to share God's love and to welcome new people into community with us. The future of how we will build community is changing and is exciting!

Grace and Peace to all of you!

St. Lucas UCC Membership & Evangelism Committee

Barb Beck
Ken Bentlage
Kathy Herron
Cynthia Rosfeld
Barb Smith

Pat Stephens
Sue Simmons
Cathy Viehman
Carol Stelmach, Council Liaison
Pastor Bill Smutz, Staff Liaison

Kitchen/Loaves and Fishes Update Nov 2019 through May 2020

Per request, here is an update on the Kitchen and Loaves and Fishes work from November 2019-through May 2020. As most of the work done through Loaves and Fishes is outreach, unfortunately this has been greatly impacted by the occurrence of COVID-19 and the ensuing closure of the church. All information is from Nov 11th to present.

Kitchen: via Margie Kohl

Funeral Meals--part of Caring Ministry run via the Kitchen: We have done 3 funeral luncheons and most probably would have done at least 4 more had the church not been closed.
Coffee Hour: Continues with the support of many different groups and an ever willing and able group of dishwashers. We upped our suggested donation cost of donuts and coffee to \$2.00 in Jan 2020 as we were always running a deficit and I believe that helped our bottom line on costs.
Other suspended items: Lenten Meals, and the Senior Luncheon (and any other food related events)

Loaves and Fishes:

Community Meals: via Pam Smith, lead for the CM team

November through February - we served about 150 meals, including carry-outs each of these months. We have always been blessed with volunteers, always have had ample help signed-up in advance, with additional volunteers offering the day of.

CM was cancelled in March, April and May. Community Meals remain completely on hold for the time being. The CM team is grateful for the thoughtful and cautious approach St Lucas has taken in regards to the current risk to our members and the surrounding community. We share the idea of being prudent, and plan to follow whatever guidelines or direction we are given. We miss every aspect of the meals. We are aware though, that it will likely be some time before the Community Meals can safely resume. (Community Meals started June of 2017)

Little Free Pantry: via Cheryl Wilcutt

The Little Free Pantry is routinely stocked via donations from church members as well as a supply held in the church kitchen (Food) and in the hall closet (Health and Beauty items). It is replenished by church volunteers twice a week via a Sign Up Genius format. Pam Smith, Pat Stephens and Cheryl Wilcutt have been checking the pantry daily since mid to late March, when the pantry usage increased. Because of this, they removed the books from the library side (with the intent to replace the books when usage decreases) and are stocking non food items there. Along with the increased usage, they have noticed others have been leaving items in the pantry as well. Pam emailed out a Signup asking for 2 different volunteers to check on the pantry for one day each week in June or July, and as of now, all but 1 slot has been filled. Pam, Pat and Cheryl will split up the rest of the days for June and July. (Little Pantry/Library started June 2017)

Freezer Meals: via Margie Kohl

We have continued to keep the freezer stocked with meals to be given out to anybody in need. This ceased when the church closed and we are ever hopeful that we can clean out and dispose of old meals and recook and restock when the church reopens. (Started January 2016)

Backpack Program in conjunction with Lindbergh Schools: via Carol Stelmach:

This year there were 53 meals a week distributed before school closed. They delivered snacks to 6 elementary schools, 2 middle schools and the high school one to four times as the demand at each school varied.

The packing and delivering of Backpack Meals discontinued with the close of schools. The remaining food was moved to Lindbergh Central Office to be dispensed by the social workers as needed. Meals on Wheels donated \$4000 to St. Lucas with the stipulation that it be used to feed students and families in the district. St. Lucas donated \$3000 to Lindbergh Lights the Way to be used for summer Cafe. \$1000 was allocated to fund food for the Little Free Pantry--a reminder that we have a Little Free Pantry and that we have a monthly Community Meal is always included with the weekly meals. The Backpack Program will resume whenever school is back in session.

(Program started Feb 2016)

Purchase with a Purpose: via Margie Kohl

PWAP was continuing to sell Free Trade Coffee from Equal Exchange (a UCC partner), Bakery goods from Bridge Bread (a company that employs previously homeless people and gives them a skill that provides them with a salary and way to achieve affordable housing), and Pot Pies from Lydia's Ladle (an outreach of Lydia's House that gives empowers and employs women living at Lydia's House due to domestic violence) on the first Sunday of the month from November through March. Of course, this ceased with the closing of the church. In hindsight, I would have liked to have removed the coffee and pies stored at the church and continued to sell them via a no contact method. I would like to try this no contact plan as the church reopens.

(Program started January 2018)

CEMETERY REPORT

The Covid-19 Pandemic has had an affect on St. Lucas Cemetery as well. Precautions are being taken when a family requests a burial or to purchase a cemetery plot. An online site is available to begin the process, funeral services have been suspended in the church and burials have been restricted to a minimum number at a graveside service.

As of mid May the number of 2020 grave openings is 12 (slightly above the normal average).

We are told the 2020 financials will be completed by Supporting Solutions, the new accounting service the church has engaged to assist. 2020 financials should be caught up by mid-June.

Balance Sheet for 2019

- 1) Cash is very strong at the end of the calendar year 2019.
- 2) Our investments grew in 2019, thanks to a strong market.
- 3) The cemetery has little to no liabilities to speak of.

Preschool Report

St. Lucas Preschool's forty-eight year of service to the children of St. Lucas Church and its surrounding community was characterized from September to March by stable enrollment, programming, and a warm, positive learning and working environment for teachers, staff, families, and most of all, our students. The preschool has been fortunate to have the leadership of Lynda Klosterman for a second year. Her knowledge of preschool education, her leadership skills, and her warm relationship with parents have allowed the children to excel and classes to be full or nearly full again this year. Unfortunately, the pandemic forced an early closure to the school year in March. Several years of financial success had allowed the preschool to maintain a significant cash balance. With this balance, the preschool board was able to refund unused tuition to parents, and it was able to pay its teachers and staff for the rest of the school year.

The Board decided to cancel summer camp this year. A decision about when/if the preschool will open on time this fall will be made soon.

Our enrollment again this year prior to the early closure was very positive, and early enrollment for next year appears to continue this trend. St. Lucas Preschool has continued its traditional faith-based instruction which ensures excellent preparation for kindergarten and future learning and successes. St. Lucas Preschool is continuing its legacy.

Parental satisfaction with our preschool has resulted in stable enrollment and revenue. The preschool assisted the Church this year in building repairs related to water damage.

The preschool is continually reviewing report cards to make sure teachers have appropriate expectations for each age and skill. These expectations prepare our children for future educational opportunities and successes. Individual skills and needs are addressed for each child. Instruction in basic Christian faith is incorporated into our curriculum guide.

St. Lucas Preschool Board and I are very thankful for our director, Lynda Klosterman and our teachers and staff for their hard work and dedication this year. The success of the preschool depends on the efforts of this team, and we can depend on them to provide a loving, structured preschool program that enjoys a great reputation in the church's surrounding community. We would also like to thank the congregation of St. Lucas Church for its continued support, and we ask to be included in your prayers.

Respectfully submitted,

Stan Burcham, Ph.D., Preschool Board Chairman

**ST. LUCAS UNITED
CHURCH OF CHRIST**

FINANCIAL REPORTS

December 31, 2019

Saint Lucas United Church Of Christ
 Balance Sheet Analysis
 December 2019

Accounts	Current Balance (Last Year)	Current Balance (This Year)
Assets		
CASH ASSETS		
Regular Funds	\$276,861.95	\$889,761.13
Other Cash Assets	\$55,229.34	\$67,168.75
Total CASH ASSETS	\$332,091.29	\$956,929.88
SPECIAL FUNDS		
Building Fund	\$0.00	\$1,162.50
Bequest Fund	\$203,526.06	\$226,260.90
Memorial Fund	\$15,902.26	\$19,575.43
Youth Funds	\$7,716.81	\$6,130.30
Sabbatical Funds	\$33,000.00	\$1,348.00
General Endowment	\$310,302.79	\$347,499.45
Perpetual Endowment	\$2,456,461.64	\$3,010,480.12
Construction Fund	\$631.87	(\$95.00)
Tribute Garden Fund	\$34,893.94	\$36,143.94
Scholarship Fund	\$27,083.75	\$26,333.75
Renewal Capital Campaign	\$396,302.66	\$206,882.79
Total SPECIAL FUNDS	\$3,485,821.78	\$3,881,722.18
RECEIVABLES	\$17,119.83	\$51,256.69
Total Assets	\$3,835,032.90	\$4,889,908.75
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
LIABILITIES	\$127,773.33	\$151,679.38
Total Liabilities	\$127,773.33	\$151,679.38
Fund Principal		
EQUITY ACCOUNTS	\$3,637,875.11	\$4,274,755.70
Excess Cash Received	\$69,384.46	\$463,473.67
Total Fund Principal and Excess Cash Received	\$3,707,259.57	\$4,738,229.37
Total Liabilities, Fund Principal, & Restricted Funds	\$3,835,032.90	\$4,889,908.75

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Revenues			
GENERAL FUND INCOME			
Regular Offerings	\$1,384,352.88	\$757,685.60	\$810,000.00
Challenge Benevolences			
Other Benevolence Offerings	\$691.20	\$2,767.03	\$0.00
Total Challenge Benevolences	\$6,336.20	\$34,305.96	\$0.00
Church School Offerings	\$620.00	\$453.55	\$0.00
Misc. General Income	\$185,228.32	\$168,417.23	\$304,675.57
Special Gifts	\$6,350.00	\$0.00	\$0.00
Total GENERAL FUND INCOME	\$1,582,887.40	\$960,862.34	\$1,114,675.57
SPECIAL OFFERINGS			
KITCHEN FUND	\$2,042.35	\$1,717.00	\$0.00
BUILDING FUND	\$10,315.62	\$6,175.62	\$0.00
BUILDING FUND	\$1,162.50	\$0.00	\$0.00
BEQUEST FUNDS	\$4,088.11	\$6,433.42	\$0.00
MEMORIAL FUND	\$7,575.50	(\$20,229.00)	\$0.00
GENERAL ENDOWMENT	\$19,490.06	\$21,179.53	\$0.00
PERPETUAL ENDOWMENT	\$130,325.95	\$106,708.00	\$0.00
GARDEN FUND	(\$90.90)	\$555.00	\$0.00
CONSTRUCTION FUND	\$1,400.00	\$0.00	\$0.00
H.S. ACTIVITY/WORKCAMP FUND	\$63,279.80	\$56,779.25	\$0.00
TRIBUTE GARDEN FUND	\$1,250.00	\$0.00	\$0.00
SCHOLARSHIP FUND	\$0.00	\$25,000.00	\$0.00
AUDIO VISUAL FUND	\$105.00	\$0.00	\$0.00
KRUSE CENTER	\$0.00	\$0.00	\$0.00
RENEWAL CAPITAL CAMPAIGN	\$68,834.00	\$140,716.00	\$0.00
Total Revenues	\$1,892,665.39	\$1,305,897.16	\$1,114,675.57

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Expenses			
GENERAL FUND			
Salaries & Benefits			
Clergy Staff			
Senior Minister	\$21,973.96	\$135,423.41	\$134,903.80
Minister of Education/Mission	\$67,371.84	\$74,495.57	\$80,943.77
Min. of Congregational Life	\$38,408.05	\$2,215.04	\$45,777.60
Supply Minister	\$33,645.75	\$12,195.00	\$0.00
Intern	\$0.00	\$1,551.00	\$1,645.00
Total Clergy Staff	<u>\$161,399.60</u>	<u>\$225,880.02</u>	<u>\$263,270.17</u>
Total Salaries & Benefits	\$161,399.60	\$225,880.02	\$263,270.17
Other Staff			
Business Administrator	\$48,232.60	\$53,220.02	\$54,210.15
General Maintenance	\$57,903.25	\$56,340.63	\$54,717.79
Custodians	\$39,634.49	\$38,194.18	\$42,484.66
Administrative Assistant	\$62,378.92	\$57,497.32	\$58,915.50
Communications Coordinator	\$42,855.70	\$41,725.20	\$41,725.14
Clerical Assistants	\$1,680.55	\$1,636.78	\$1,756.43
Baby Sitters	\$4,430.04	\$4,131.25	\$5,165.96
Youth/Child Coordinators	\$113,429.70	\$114,912.59	\$115,094.16
Music Department	\$58,650.84	\$26,585.77	\$64,571.98
Audio/Visual Technician	\$16,882.20	\$22,690.80	\$23,058.63
Supply Music Director	\$0.00	\$6,675.00	\$0.00
Total Other Staff	<u>\$446,078.29</u>	<u>\$423,609.54</u>	<u>\$461,700.40</u>
Program & Facility			
Staff Expenses	(\$29,225.90)	\$16,910.58	\$18,650.00
Maintenance & Repair	\$73,745.32	\$68,895.83	\$66,315.00
Improvements & New Equipment	\$10,566.49	\$2,360.00	\$2,100.00
Utilities	\$63,384.32	\$63,927.61	\$60,000.00
Office Expense	\$15,836.90	\$15,636.45	\$21,100.00
Other Expense	\$32,436.54	\$27,213.13	\$27,900.00
Insurance Expenses	\$42,686.61	\$29,557.21	\$37,450.00
Information Systems	\$16,279.20	\$15,866.18	\$18,400.00
Christian Education			
Instructional	\$337.26	\$222.78	\$700.00
Children's Ministry	\$5,607.91	\$5,991.52	\$5,700.00
Youth Ministry	\$164.32	\$848.05	\$2,200.00
Adult Ministry	\$1,800.00	\$2,000.00	\$2,100.00
Confirmation	\$2,092.35	\$2,346.02	\$2,200.00
Total Christian Education	<u>\$10,001.84</u>	<u>\$11,408.37</u>	<u>\$12,900.00</u>
Music Expense	\$10,390.85	\$12,249.79	\$15,150.00
Membership & Evangelism	\$5,262.83	\$6,652.12	\$11,000.00
Caring Ministry	\$1,335.14	\$459.57	\$1,500.00
Benevolences			
Funded Benevolence	\$46,663.02	\$19,739.92	\$46,140.00
Challenge Benevolence	\$5,326.20	\$34,195.96	\$0.00
Other Benevolences	\$451.33	\$412.60	\$0.00
Covenanted Ministries	\$36,100.00	\$36,099.96	\$36,100.00
St. Lucas Missions	\$15,939.04	\$15,348.44	\$15,000.00
Total Benevolences	<u>\$104,479.59</u>	<u>\$105,796.88</u>	<u>\$97,240.00</u>
Total Program & Facility	<u>\$357,179.73</u>	<u>\$376,933.72</u>	<u>\$389,705.00</u>
Total GENERAL FUND	\$964,657.62	\$1,026,423.28	\$1,114,675.57
SPECIAL OFFERINGS	\$3,912.33	\$5,558.58	\$0.00
KITCHEN FUND	\$11,484.22	\$8,745.50	\$0.00

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
BUILDING FUND	\$0.00	\$0.00	\$0.00
BEQUEST FUNDS	\$14,397.97	\$6,095.94	\$0.00
MEMORIAL FUND	\$3,757.33	\$2,554.41	\$0.00
GENERAL ENDOWMENT	\$22,241.48	\$21,419.07	\$0.00
PERPETUAL ENDOWMENT	\$110,791.53	\$81,894.82	\$0.00
VICTORY GARDEN FUND	\$1,014.06	\$256.80	\$0.00
CONSTRUCTION PROJECT FUND	\$2,693.20	\$450.00	\$0.00
H.S. YOUTH ACTIVITY/WORKCAMP	\$44,792.31	\$48,846.72	\$0.00
UNDESIGNATED GIFT FUND	\$0.00	\$0.00	\$0.00
TRIBUTE GARDEN	\$0.00	\$0.00	\$0.00
SCHOLARSHIP FUND EXPENSES	\$750.00	\$0.00	\$0.00
KRUSE CENTER	\$0.00	\$60.00	\$0.00
AUDIO VISUAL FUND	\$0.00	\$1,256.27	\$0.00
RENEWAL CAPITAL CAMPAIGN	\$248,699.67	\$32,951.31	\$0.00
Total Expenses	<u>\$1,429,191.72</u>	<u>\$1,236,512.70</u>	<u>\$1,114,675.57</u>
Net Total	\$463,473.67	\$69,384.46	\$0.00

**ST. LUCAS UNITED
CHURCH OF CHRIST
ENDOWMENTS**

**FINANCIAL REPORTS
December 31, 2019**

Saint Lucas United Church Of Christ
 Balance Sheet Analysis
 Fund: General Endowment fund
 December 2019

Accounts	Current Balance (Last Year)	Current Balance (This Year)
Assets		
SPECIAL FUNDS		
General Endowment	<u>\$310,302.79</u>	<u>\$347,499.45</u>
Total SPECIAL FUNDS	<u>\$310,302.79</u>	<u>\$347,499.45</u>
Total Assets	<u><u>\$310,302.79</u></u>	<u><u>\$347,499.45</u></u>
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Fund Principal		
EQUITY ACCOUNTS		
Excess Cash Received	<u>\$310,542.33</u> <u>(\$239.54)</u>	<u>\$350,250.87</u> <u>(\$2,751.42)</u>
Total Fund Principal and Excess Cash Received	<u>\$310,302.79</u>	<u>\$347,499.45</u>
Total Liabilities, Fund Principal, & Restricted Funds	<u><u>\$310,302.79</u></u>	<u><u>\$347,499.45</u></u>

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
Fund: General Endowment fund
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)
Revenues		
GENERAL ENDOWMENT	\$19,490.06	\$21,179.53
Total Revenues	<u>\$19,490.06</u>	<u>\$21,179.53</u>

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
Fund: General Endowment fund
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)
Expenses		
GENERAL ENDOWMENT	\$22,241.48	\$21,419.07
Total Expenses	<u>\$22,241.48</u>	<u>\$21,419.07</u>
Net Total	(\$2,751.42)	(\$239.54)

Saint Lucas United Church Of Christ
 Balance Sheet Analysis
 Fund: Perpetual Endowment Fund
 December 2019

Accounts	Current Balance (Last Year)	Current Balance (This Year)
Assets		
SPECIAL FUNDS		
Perpetual Endowment	<u>\$2,456,461.64</u>	<u>\$3,010,480.12</u>
Total SPECIAL FUNDS	<u>\$2,456,461.64</u>	<u>\$3,010,480.12</u>
Total Assets	<u><u>\$2,456,461.64</u></u>	<u><u>\$3,010,480.12</u></u>
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
LIABILITIES	<u>\$0.00</u>	<u>\$39,980.71</u>
Total Liabilities	<u>\$0.00</u>	<u>\$39,980.71</u>
Fund Principal		
EQUITY ACCOUNTS	<u>\$2,431,648.46</u>	<u>\$2,950,964.99</u>
Excess Cash Received	<u>\$24,813.18</u>	<u>\$19,534.42</u>
Total Fund Principal and Excess Cash Received	<u>\$2,456,461.64</u>	<u>\$2,970,499.41</u>
Total Liabilities, Fund Principal, & Restricted Funds	<u><u>\$2,456,461.64</u></u>	<u><u>\$3,010,480.12</u></u>

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
Fund: Perpetual Endowment Fund
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)
Revenues		
PERPETUAL ENDOWMENT	\$130,325.95	\$106,708.00
Total Revenues	<u>\$130,325.95</u>	<u>\$106,708.00</u>

Saint Lucas United Church Of Christ
Analysis of Revenues & Expenses - Summary
Fund: Perpetual Endowment Fund
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)
Expenses		
PERPETUAL ENDOWMENT	\$110,791.53	\$81,894.82
Total Expenses	<u>\$110,791.53</u>	<u>\$81,894.82</u>
Net Total	\$19,534.42	\$24,813.18

**ST. LUCAS UNITED
CHURCH OF CHRIST
CEMETERY**

**FINANCIAL REPORTS
December 31, 2019**

**St. Lucas Cemetery
 Balance Sheet Analysis
 December 2019**

Accounts	Current Balance (Last Year)	Current Balance (This Year)
Assets		
Cash Assets		
01150.800.80 - BMO Harris - Checking	\$54,824.39	\$107,920.51
01305.800.80 - SEI Cemetery Fund	\$206,568.61	\$210,107.69
01405.800.81 - SEI Perpetual Care	\$661,741.64	\$669,311.95
Total Cash Assets	\$923,134.64	\$987,340.15
Total Assets	\$923,134.64	\$987,340.15
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Accounts Payable		
02100.800.80 - Accounts Payable	\$0.00	\$9,580.46
Total Accounts Payable	\$0.00	\$9,580.46
Total Liabilities	\$0.00	\$9,580.46
Fund Principal		
05320.800.80 - General Fund Equity	\$220,044.89	\$282,712.00
05331.800.81 - Perpetual Care Equity	\$632,585.14	\$640,422.64
Excess Cash Received	\$70,504.61	\$54,625.05
Total Fund Principal and Excess Cash Received	\$923,134.64	\$977,759.69
Total Liabilities, Fund Principal, & Restricted Funds	\$923,134.64	\$987,340.15

St. Lucas Cemetery
Analysis of Revenues & Expenses - Summary
Fund: General Fund
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)	YTD Budget (This Year)
Revenues			
Operating Income	\$111,513.07	\$123,327.40	\$110,075.00
Total Revenues	<u>\$111,513.07</u>	<u>\$123,327.40</u>	<u>\$110,075.00</u>

St. Lucas Cemetery
Analysis of Revenues & Expenses - Summary
Fund: General Fund
December 2019

Accounts	YTD Actual (This Year)	YTD Actual (Last Year)	YTD Budget (This Year)
Expenses			
Operating Expenses			
Salaries and Contractors	\$45,261.75	\$35,065.00	\$54,750.00
Insurance and License	\$354.37	\$92.15	\$200.00
Utilities	\$957.45	\$918.98	\$1,100.00
Improvements	\$400.00	\$0.00	\$5,000.00
Equipment	\$1,830.94	\$0.00	\$5,000.00
Other Expense	\$13,746.01	\$24,584.16	\$22,357.00
Total Operating Expenses	<u>\$62,550.52</u>	<u>\$60,660.29</u>	<u>\$88,407.00</u>
Total Expenses	<u>\$62,550.52</u>	<u>\$60,660.29</u>	<u>\$88,407.00</u>
Net Total	\$48,962.55	\$62,667.11	\$21,668.00

**ST. LUCAS UNITED
CHURCH OF CHRIST
PRESCHOOL**

**FINANCIAL REPORTS
March 31, 2020**

**St. Lucas UCC Preschool
Balance Sheet**

	April 30,	
	2020	2019
<u>Assets</u>		
Cash		
Checking Account	\$ 8,250	\$ 19,759
Money Market Account	103,655	81,566
Total Cash	111,905	101,325
Investments		
Certificates of Deposit	50,000	50,000
Total Assets	\$ 161,905	\$ 151,325
<u>Liabilities and Fund Principal</u>		
Liabilities		
Annuities Withheld	\$ 800	\$ 800
FICA and Medicare Withheld	3,684	3,968
Federal Tax Withheld	1,205	1,210
State Taxes Withheld	430	715
Total Payables	6,119	6,693
Deferred Income		
Next Year Registration	7,050	7,450
Summer Tuition Deferred	0	5,070
Total Deferred	7,050	12,520
Total Liabilities	13,169	19,213
Fund Principal		
St. Lucas Preschool Equity	90,450	75,732
Current Year Net Income	58,286	56,380
Total Fund Principal	148,736	132,112
Total Liabilities and Fund Principal	\$ 161,905	\$ 151,325

St. Lucas UCC Preschool
Analysis of Revenues & Expenses
Fiscal Year Ended June 30

	2017-18 Actual (12 Mos.)	2018-19 Actual (12 Mos.)	July 2019- April 2020 Actual	2019-20 Projected (12 Mos.)	2019-20 Budget (12 Mos.)
REVENUES					
Registration Fees	10,475	9,900	10,375	10,375	10,000
Tuition - Regular	279,274	283,641	289,679	253,721	333,099
Tuition - Summer	5,090	5,330	7,280	7,280	5,700
Tuition - Lunch Bunch	7,477	8,894	4,174	3,681	8,316
Tuition - Afternoon Adventures	1,644	3,860	2,319	1,749	3,600
Tuition - Before Care	13,115	15,787	9,772	8,989	13,392
Tuition - Parents Day Out	4,315	4,273	4,097	3,541	4,860
Tuition - After Care	5,916	8,170	4,393	4,096	8,118
Total Tuition	<u>327,306</u>	<u>339,855</u>	<u>332,089</u>	<u>293,432</u>	<u>387,085</u>
Paycheck Protection Program	0	0	0	42,544	0
Other Income	4,815	8,071	5,190	5,190	1,000
Reimbursements - Field Trips	1,552	0	1,772	1,772	0
Reimbursements - Miscellaneous	1,157	965	1,226	1,226	1,000
Investment Income	91	98	78	1,300	1,300
TOTAL REVENUES	<u>334,921</u>	<u>348,989</u>	<u>340,355</u>	<u>345,464</u>	<u>390,385</u>
EXPENSES					
Total Director's Salary & Benefits	58,426	58,298	48,528	59,345	59,940
Total Teachers/Staff Salary & Benefits	<u>207,347</u>	<u>210,010</u>	<u>189,898</u>	<u>214,618</u>	<u>229,817</u>
Total All Salaries & Benefits	265,773	268,308	238,426	273,963	289,757
Total Other Expenses	<u>66,163</u>	<u>65,964</u>	<u>43,643</u>	<u>49,730</u>	<u>89,190</u>
TOTAL EXPENSES	<u>331,936</u>	<u>334,272</u>	<u>282,069</u>	<u>323,693</u>	<u>378,947</u>
YEAR'S SURPLUS (DEFICIT)	<u>2,985</u>	<u>14,717</u>	<u>58,286</u>	<u>21,771</u>	<u>11,438</u>

**St. Lucas UCC Preschool
Detailed Expenses
Fiscal Year Ended June 30**

	2017-18 Actual (12 Mos.)	2018-19 Actual (12 Mos.)	July 2019- April 2020 Actual	2019-20 Projected (12 Mos.)	2019-20 Budget (12 Mos.)
Director's Salary & Benefits					
Salary	51,805	51,082	42,986	52,615	52,615
FICA/Medicare	3,963	3,908	3,288	4,025	4,025
Pension/Annuity/Insurance	2,658	3,308	2,254	2,705	3,300
Total Director's Salary & Benefits	<u>58,426</u>	<u>58,298</u>	<u>48,528</u>	<u>59,345</u>	<u>59,940</u>
Teachers/Staff Salaries & Benefits					
Salaries	192,671	195,101	176,403	199,366	213,486
FICA/Medicare	14,676	14,909	13,495	15,252	16,331
Total Teachers/Staff Salaries & Benefits	<u>207,347</u>	<u>210,010</u>	<u>189,898</u>	<u>214,618</u>	<u>229,817</u>
Total All Salaries & Benefits	<u>265,773</u>	<u>268,308</u>	<u>238,426</u>	<u>273,963</u>	<u>289,757</u>
Other Expenses					
Advertising/Promotion	1,309	2,377	912	1,500	3,040
Reimbursements - Field Trips	1,525	0	1,788	0	0
Reimbursements - Miscellaneous	1,042	925	1,225	1,225	1,000
Professional Development	380	781	555	1,000	3,050
Insurance (St. Lucas Allocation)	1,654	1,778	286	1,750	2,000
Overhead (St. Lucas Custodial Allocation)	15,000	15,000	12,000	12,000	15,000
Capital Campaign	5,000	5,000	0	0	0
Donation to St. Lucas	0	10,000	9,795	9,795	30,000
Maintenance & Repairs	14,555	6,170	5,254	7,000	7,000
Office Expense	4,358	4,441	2,873	3,500	5,300
Classroom/Staff Expense	11,710	9,400	6,867	10,000	16,600
Fees	950	862	682	820	900
New Equipment/Furniture	7,469	8,260	340	340	4,200
Board Expense	544	566	634	800	1,100
Fundraising/Misc. Expenses	667	404	432	0	0
Total - Other Expenses	<u>66,163</u>	<u>65,964</u>	<u>43,643</u>	<u>49,730</u>	<u>89,190</u>
TOTAL EXPENSES	<u><u>331,936</u></u>	<u><u>334,272</u></u>	<u><u>282,069</u></u>	<u><u>323,693</u></u>	<u><u>378,947</u></u>