

St. Lucas UCC Church Council
January 23, 2018

This meeting was called to order at 6:00pm by Steve Sobo, Council President.

Attendees: Barb Beck, Mike Bohn, Mary Ellen Cox, Shannon Givens, Pastor Keith Herron, Julie Hubble, Bill Linnenbringer, Cynthia Rosfeld, Paul Simons, Steve Sobo

Absent: Russ Cottle, Bill Lowry

Opening Prayer: Pastor Keith

Steve reviewed the Consent Agenda previously sent to Council members and available in the Council packet and called for any questions. Paul requested that two items be held for discussion Committee Reports.

Steve asked if there were any objections to adopting the remainder of the items in the Consent Agenda. Hearing no objections, the items in the Consent Agenda were adopted as amended.

Pastor Keith's Report:

Pastor Keith began discussion about looking at all three services with brainstorming of ideas, looking at changes, how to improve all services to better fit the changing congregation and starting task group to start the open discussion about what needs may be and how to implement any changes.

Pastor Keith provided hand out with information about SMALL GROUPS, which will be launching February 18th. Handout includes information on what small groups are, how to join, how to implement, etc. Council members, Cabinet members and all leaders within the Church will be encouraged to take part during the Lenten season.

Pastor Keith discussed how he and Eric are currently sharing duties that Pastor Carol used to handle. It was discussed that a Search Committee will be getting started soon and that search will most likely be a local search.

Pastor Keith shared that he would like to look into leading a tour trip to Israel January 11-24, 2019. May be partnering with another church and hoping to take a group of 30-35.

Pastor Keith shared that a Student Intern will be returning next week.

Updated Communion dates, New Member Sunday weekend February 17-18th.

Committee Reports:

- Paul Simons explained that the General Endowment Minutes need to be separated from Consent Agenda, only the minutes that have already been approved by General Endowment.
- Paul Simons identified funds spent by the Memorial Fund Committee in minutes were not approved by Church Council, liaison from Church Council, Barb Beck will explain procedure and have them correct minutes that had unclear report of funds.

Constitution and By Laws:

Each month Paul Simons will go through in detail a portion of the Constitution & By Laws for St. Lucas UCC. Tonight Paul went through the Constitution, explaining each section in lay terms for Council members to get a thorough understanding.

Old Business:

Finalize Council Committee Assignments

- Council Special Events: Shannon Givens
- Strategic Implementation Team: remains open; does not have to be filled by council member.
- Mission & Outreach: Mike Bohn

New Business:

- **Council Retreat Follow up-** no additional thoughts
- **Council Covenant:** will change date to be signed next month at Council meeting.
- **Search Committee:** Paul Simons presented the list of nominees, 29 people, Barb, Cynthia, Shannon, & Mary Ellen to make phone calls, and get list of those who have accepted nomination to Steve as soon as possible.
- **PET Member Vote:** Bob Heutel requires vote for him to replace Kim Witbrodt (resigned in November). Motion: Mary Ellen, Barb second, the motion was passed unanimously.
- **Congregational Retreat:** Steve presented questions and topics that can be addressed at the retreat: Look at Contemporary Service and all three services, Understanding Open and Affirming for the Church, time for check in for the Small

Groups initiative, Do we want need to implement Triads, What is the Vision of Ministry: Discussed the need for someone to help plan event.

- **Easter Egg Hunt:** Steve reported that Michele O. brought idea of having the Preschool Board take over managing of the Easter Egg Hunt. It tends to be comprised of a lot of Preschool families and the community and they could really make the event more community oriented. Consensus of Council discussion agrees that Preschool Board handling the Easter Egg Hunt would be appropriate. Steve will reach out to Preschool Board.
- **Bell Choir:** Steve reported that several members of the congregation would like to pursue restarting the Bell Choir. These members will be encouraged to discuss with Lana. Lana is part time so this group potentially would need to find another person to direct the choir.
- **Committee descriptions /Recognition:** Steve reported that he is working on getting an updated list of committee descriptions and will also use the Liaison Document to assist in presenting information to Congregation periodically. It will allow them to see who is on the committees and what those committees do, may possibly spark interest in members becoming involved.
 - Steve reported that after February 25th service we could set up a Committee “job fair” in the social hall. Committees could have a table with description and representative to share information with congregation.
- **Miscellaneous Discussions:**
 - Steve reported that it has been brought to his attention that currently we have nothing in place for term limit for chairs of committees. Discussion about if there needs to be a term limit, chair candidates; have all committees develop the terms and chair responsibilities, as well as get a more detail understanding of what each committee does to be able to share with the congregation as a whole, etc. ; Pastor Keith suggested something like a “Operational Manual” for committees. (Pastor Keith has model that can be used for template)
 - Steve reported that Kay Zink has verbalized that she going to retire from doing the Communion prep., we will be actively looking for a replacement of maybe a team of two or more to take on communion prep, which includes not only setting up the communion on the altar, but also buying the bread and wine.
 - Bill voiced concern regarding Membership numbers and discussion from Stewardship committee to get more accurate numbers for membership.
 - Shannon asked Julie if we could set up Sign up Genius for Opening Prayer for Church Council monthly meetings.

A motion was made by Paul Simons to adjourn the Council meeting. The motion was seconded by Cynthia Rosfeld and the motion passed unanimously. The meeting adjourned at 8:34 pm with the Lord's Prayer.

Dates to Remember:

January 25	Cabinet Meeting
February 14	Ash Wednesday Service with Communion
February 17	New Member Sunday (all three services)
February 25	Committee "Job Fair"
February 27	Church Council Meeting

Lenten Wednesday Nights - "The Names of Jesus"

Feb 21	"I am"
Feb 28	"I am the Door of the Sheep" and "I am the Good Shepherd"
Mar 7	"I am the Light of the World"
Mar 14	"I am the Way, the Truth, and the Life"
Mar 21	"I am the Resurrection and the Life"

Lenten Schedule:

5:30	Simple Supper
6:45-7:15	Worship
7:30	Choir Rehearsal

Other Notable Events:

- **Winter Bible Study**- moving to Thursdays beginning Jan. 11 - Mar. 22 "The Book that James Wrote" (No Bible Study on Maundy Thursday, March 29th)
- **Spring Bible Study**- Thursdays beginning April 5 - May 10 "Messengers of God: Biblical Portraits and Legends"; Summer break
- **Small Group Discussion project:** Sunday Jan. 28 - worship guide insert using format in all worship services; Official start Feb 18th The first week of Lent.

Respectfully submitted,

Shannon Givens, Secretary

